

January - March
Safety Focus Agenda

1. Highlights: HAPPY NEW YEAR! New Year's brings in a brand new year filled with the opportunity to do things even better than we did the year before. We can build on what we have accomplished to make Fort Detrick a safe place to live and work and create a climate of continuous process improvement in the safety and well-being for our Soldiers, civilians, contractors, and visitors.

Commanders, managers, and supervisors/leaders all share responsibility for the health and safety of individuals engaged in activities under your direction or supervision. You must ensure that the activities of these individuals comply with all relevant regulations and accepted standards and that work activities are performed in a safe and considerate manner. Leaders within the organizations must recognize that their actions and attitude toward safety will be reflected by the Soldiers, civilians, and contractors they are leading. Involving the workforce in the planning of operations and identifying and resolving safety and health problems demonstrates the depth of leadership commitment to safety. Early identification of safety problems that could degrade readiness or mission accomplishment can only be achieved when the entire workforce is involved.

Remember, good management IS good safety management. Housekeeping is an example of good safety management and provides us a starting point for the beginning of a new year. Instituting good housekeeping in your work areas improves orderliness and efficiency and can play a major part in reducing injuries and fire hazards. Good housekeeping includes; putting items such as tools and chemicals back in the appropriate storage location after each use, ensuring walkways are clear of tripping/slip hazards, and that emergency exits are not blocked, just to name a few. If you are concerned about the time it takes to perform cleanup chores as part of your general housekeeping, think about the time lost having to clean up after a fire or accident or the time it takes to complete tasks with decreased manpower because an employee is home with a sprained ankle because he slipped on water that no one bothered to clean up.

Conducting daily housekeeping will alert you to hazards in the workplace. Although hazards should be corrected no matter how long they have existed, daily housekeeping is one method for correcting hazards promptly instead of waiting for a mishap. In 2007, make a commitment to institute good housekeeping in your

work areas as a tool to increase productivity and decrease hazards.

2. Holidays during the quarter:

New Year	(Monday)	1 Jan 07
Martin Luther King's Birthday	(Monday)	15 Jan 07
Washington's Birthday	(Monday)	19 Feb 07

3. Plans:

- a. Units to provide pre-holiday vehicle safety inspections before military depart for the holiday.
- b. Ensure safe entry and exit points into buildings are kept clear of snow and ice.
- c. As your employees begin their New Year's resolutions to get into shape, educate them on appropriate warm up and cool down when participating in fitness and recreational activities.
- d. Provide snow-shoveling tips.
- e. Institute good housekeeping process to enhance safety in the workplace.

4. Sources of Educational Material:

- a. Safety Bulletins Located on Safety web page
http://www.detrick.army.mil/bulletin/safety/safety_bulletin.cfm

(1) Recreation Safety:

- Reducing Sports Injuries

(2) Fall/Winter Safety:

- Ski Safety
- The Scoop on Snow Shoveling Safety
- Winter Safety Reminders

(3) Safety at Work:

- Fire Safety at Work
- Laboratory Ergonomics

(4) Personal Safety

- Deadly and Deceptive- Protecting Your Family from Carbon Monoxide Poisoning

b. Other Safety Articles:

- (1) Winter Driving(<http://safety.army.mil/home.html>)

(2) Winter Driving Tips

(<http://www.syracuse.com/weather/snow/stories/driving.html>)

- c. For Winter Storm Information, contact National Oceanic and Atmospheric Administration at www.crh.noaa.gov .

- d. Recommended Safety Video Training Tapes (available for loan from the Installation Safety Management Office, 810 Schreider Street)

- a. Winter Safety Tips
- b. Recreational Safety for Employees
- c. Slips, Trips, and Falls

Have a Safe and Happy New Year!